

C. Details by type of operation (to be completed for every type of operation)

COOPERATION WITHIN RESEARCH ORGANIZATIONS AND OTHER ENTITIES

Types of operation:

<p>1.1. Description of the operation type</p>	<p><u>THE USE OF THE UNIT ON THE LEVEL OF THE OPERATION:</u></p> <p>The unit will be used in operations aiming to improve the quality of research organizations in the Czech Republic through support of international cooperation and development of human resources (for more information see Annex No. 1).</p> <p>Within such operations, a specific ACTIVITY supporting internationalization and enhancement of future cooperation with entities from abroad (the ACTIVITY is to be covered by the UNIT) may be included. In such a case, the ACTIVITY will consist of:</p> <ul style="list-style-type: none">• networking with foreign experts/organizations;• transfer of know-how and verification of acquired knowledge and skills by training of researchers, leaders of research organizations and innovation staff;• sharing expertise and experience between the organizations/entities as well as the verification of acquired knowledge and skills in R&D.• internships and practical trainings of researchers, leaders of research organizations or innovation staff;• hosting of foreign experts in Czech research organizations (transferring know-how to the Czech research area). <p>The BENEFICIARIES of the operations will be research organisations fulfilling the definition set up in the Framework for State aid for research, development and innovation (2014/C 198/01).</p> <p><u>DESCRIPTION OF THE UNIT:</u></p> <p>The main aim of the unit is to establish further cooperation among the involved organizations/entities, e.g. two research organisations (academic or non-academic) – one from the Czech Republic and one from abroad.</p> <p>The important goal of the unit is:</p> <ul style="list-style-type: none">• sharing of know-how between organizations/entities;• sharing of experience;• verification of acquired knowledge and skills by education of participants;• building of networks among organizations. <p>For more see Annex No. 1.</p> <p>Thanks to the use of the unit, the quality of research organisations will be improved by financing short and medium-term internship/educational stay/practical training/networking (ACTIVITY)</p>
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	<p>of the researchers/management and technical staff of the research organizations (PARTICIPANT).</p> <ul style="list-style-type: none"> - Outgoing ACTIVITY means a short and medium-term stay of the participant abroad (takes place in the EU or outside the territory of the EU). - Incoming ACTIVITY means a short and medium-term hosting of the foreign participant by a Czech research entity (takes place in the Czech Republic). <p>The length of the ACTIVITY is restricted: min. 2 working days, max. 60 working days.</p> <p>Before the ACTIVITY is carried out, a Memorandum of cooperation between the organizations/entities is signed.</p> <p>The ACTIVITY is held during the normal working hours.</p>
1.2 OPs / priority axes concerned	Operational Programme Research, Development and Education, Priority Axis 2 (OP RDE, PA 2)
1.3 Indicator name	The cost of one man-day of the ACTIVITY - internship/practical training and related cooperation within a research organisation abroad (outgoing) or in CZ (incoming)
1.4 Indicator definition	The cost of one man-day of the ACTIVITY - spent on internship/practical training and related cooperation within a research organisation abroad (outgoing) or in CZ (incoming)
1.5 Unit of measurement for indicator	Number of man-days of work abroad or in CZ research organization
1.6 Standard scale of unit cost or lump sum	Standard scale of unit cost
1.7 Amount (in national currency)	<p>219 EUR for incoming; 219 EUR x relevant correction coefficient for outgoing (see Annex No 3)</p> <p>The costs of the unit are calculated in EUR. Recalculation to CZK will be always carried out based on the exchange rate for the particular call.</p>
1.8 Adjustment(s) method	<p>The standard scales of the unit cost may be adjusted to the following changes:</p> <p>Update of the HORIZONT 2020 – MSCA RISE rates.</p>
1.9 Arrangements to ensure the quality, collection and storage of data on achievements. Please list the body(ies) responsible for these arrangements, and set out how they will ensure the quality of data collected (guidance, training, etc.), the frequency of data collection,	<p>The quality of the data will be ensured by the methodological support to the beneficiaries, for example through the rules for applicants and beneficiaries, seminars and other supporting documents and tools.</p> <p>The beneficiary provides information and documents via the Monitoring report at intervals set up in the legal act by the monitoring system (usually every 6 months). The statutory body of the beneficiary is responsible for truthfulness of submitted data.</p> <p>Electronic copies of outputs are submitted for control of the Managing authority (MA) within the framework of Monitoring report. Original documents are available at the beneficiary for verification on</p>

and where the data will be stored	spot. The beneficiary is obliged to archive all documents associated with the project implementation including the outputs according to instructions from the Managing authority.
<p>1.10 Verification of data (who will verify the nature of the supporting documents, frequency of verification, method of verification):</p> <ul style="list-style-type: none"> - verification of units attained - verification of the quality level attained 	<p>The management and control system of the Managing authority is set up in accordance to article 125 Regulation (EC) No. 1303/2013, Act No 320/2001 Coll., on financial control in public sector, by Act No 255/2012 Coll., on control and other national methodology.</p> <p>Authorized staff of the Managing authority carry out verification of outputs in the form of:</p> <ul style="list-style-type: none"> • Administrative verification, i.e. verification of the submitted monitoring reports and supporting documents at the intervals as determined in the legal act for the provision/transfer of support (e.g. Grant agreement) • On-the-spot verification which takes place on a sample of the projects. <p>I. Administrative verification</p> <p>The administrative verification will check the following documents based on which the payment will be launched:</p> <ul style="list-style-type: none"> • Copy of the agreement between involved partners e.g. Memorandum of understanding, • A copy of the Activity report (for outgoing mobility – the report will be signed by the participant, relevant representatives of the sending Czech institution and the representatives of the institution abroad; for incoming mobility – the report will be signed by the participant and the representative of the hosting Czech institution) will include: <ul style="list-style-type: none"> ▪ Schedule of the work and subject of the activities; ▪ Starting/final day of the ACTIVITY; • For outgoing: a copy of the travel order without related documents (e.g. travel tickets). For incoming: a copy of the travel order/documents from the foreign partner institution); • Copy of the work contract of the participant from the sending institution/confirmation about work (Czech institution); • Final evaluation by the beneficiary (Czech research organisation) of the partnership results based on the implemented internships/practical trainings (if the unit is multiplied, it will be a part of the last monitoring report) <p>II. On-the-spot verification</p> <p>The on-the-spot checks will mainly review the following:</p> <ul style="list-style-type: none"> • Interview with the participant;

	<ul style="list-style-type: none"> • Original of Memorandum of understanding/agreement on (future) cooperation; • Original of the Activity report; • Original of the travel order/documents (for incoming mobility: the copy of the travel order/documents from the foreign partner institution); • Original of the work contract of the participant from the sending institution (Czech institution) • Other documents/information proving the beginning and the end of the journey: <ul style="list-style-type: none"> ▪ For outgoing internship/practical training: Starting day of the journey/end of the journey – information from the travel order/attendance system and other relevant possibilities. <i>On-the-spot verification of the submitted documents consists of checking the departure and arrival dates and their compliance with the data reported in the activity report.</i> ▪ For incoming internship/practical training: Starting day of the journey/end of the journey /attendance monitored following the rules established in the host organization/other contract/arrival-departure tickets/foreign travel order/visa documents etc. <i>On-the-spot verification of the submitted documents consists only of checking the departure and arrival dates and their compliance with the data reported in the activity report.</i>
<p>1.11 Possible perverse incentives or problems caused by this indicator, how they could be mitigated, and the estimated level of risk</p>	<p><u>Risks:</u></p> <ol style="list-style-type: none"> 1) Internship/practical training and related cooperation will not take place. 2) A worker for whom the internship/practical training is not beneficial takes part in. 3) State aid regulation violation. 4) Internship/practical training will be carried at a low quality level or will not be efficient and helpful for the involved organisations. 5) TOP UP allowance will not be given to the participant as the rules of RISE are requesting (the beneficiary must be able to show that the total amount (2,100 EUR) was fully used for the direct benefit of the participant). 6) The ACTIVITY can take place outside the territory of the EU (outgoing) <ol style="list-style-type: none"> 6a) Eligibility for the ESF will not be verified. 6b) The 3 % limit of the ESF operational programme budget will be exceed.

Risk elimination:

Ad 1) Verification of the unit and verification of the relevant primary documents, e.g. travel order, attendance system, memorandum of understanding, etc.

Only days of the ACTIVITY are calculated. If during the arrival day, the beneficiary proves more than 6 hours of the ACTIVITY, then the day is calculated as a full day (for example, even in case of the departure before noon). For the calculation of the unit value, the rate value valid for the selected final destination is used. The unit does not take into account other destinations through which the route is being implemented.

Ad 2) A limited allocation for the use of this unit will be provided to each potential beneficiary to ensure that the funds are used efficiently. In the interest of the organization is to choose the best quality workers whose internship/practical training will be the most beneficial to the organization.

In the project proposal all planned internships/practical trainings will be described (duration, participants and organizations/entities involved, etc.). The beneficiary must demonstrate that the cooperation model to be supported is selected appropriately and that the resources for the planned internship/practical training will be used effectively. The project application is assessed by independent expert evaluators and the evaluation process is based on clearly defined criteria.

Ad 3) During the selection of the projects by the qualified and trained evaluators and then during the administrative control (in project implementation phase - based on the activity report), it will be made sure that potential economic activity is performed by the participant within the project strictly in line with the Framework for State aid for research, development and innovation (2014/C 198/01) The control of the state aid is an inherent part of the evaluation and monitoring procedure performed by the MA in the case of all research-oriented projects funded from the OP RDE.

Ad 4) The research organization is given a limited amount to implement these short and medium-term internships/practical trainings. At the same time, the MA checks the quality of the implemented internship/practical training through the Activity report, where the participant describes the internship/practical training and its benefits for the organization.

Financial limits for the short and medium-term internship/practical training/networking will be set out in the call (minimum and maximum allocation). Moreover, the call will allow many other activities to be carried out that lead to the development of research organizations. The beneficiary is to set up the project in its complexity (set up the most relevant mix of activities that maximize the benefit for the organization) and justify their need (including the required allocation) in the project application. The project application is subsequently evaluated by independent expert evaluators.

	<p>Ad 5) TOP UP ALLOWANCE covers costs such as travel, accommodation, meal, pocket money for the participant, rules for this cost are set up in 262/2006 Coll. Labour Code. The meal and accommodation contributions fully cover the daily rate of 100 EUR calculated on the MSCA RISE (See Annex 2), which shows that the top up allowance is just a contribution to cover the costs incurred and that all 2100 EUR are fully used for the direct benefit of the participant).</p> <p>Ad 6) In accordance with the article 13 of the ESF Regulation, it is possible to support activities outside the EU: <i>“Up to a limit of 3 % of the budget of an ESF operational programme or the ESF part of a multi-fund operational programme, expenditure incurred outside the Union shall be eligible for a contribution from the ESF provided that it concerns the thematic objectives under Article 3(1)(a) or Article 3(1)(c) and provided that the relevant monitoring committee has given its agreement to the operation or types of operations concerned.”</i></p> <p>Ad 6a) The call, which includes the use of the UNIT, must be approved by the Monitoring Committee, including Article 13 of the ESF Regulation.</p> <p>Ad 6b) During the implementation of the Operational Programme Research, Development and Education, the level of fulfilment of the 3% limit will be regularly monitored and evaluated by the MA.</p>
1.12 Amounts expected to be reimbursed for operations where the standard scale of unit costs or lump sum will be applied (in euros)	10 000 000 EUR
1.13 Arrangement to ensure fair application	<p>All (potential) beneficiaries have equal access to funding in a fair way (no applicant is discriminated against). Call is open for all research organisations fulfilling the definition set up in the Framework for State aid for research, development and innovation (2014/C 198/01). The project applications are subsequently evaluated by independent expert evaluators.</p> <p>The management and control system of the MA of the OP RDE will ensure that the units will be used properly and transparently. This concerns, in particular, the use of controls (administrative control of project monitoring reports and on-the-spot verifications).</p> <p>Proper utilization of the unit is also ensured by the conditions that must be met for the unit cost to be reimbursed. The reimbursement of the unit cost can be applied in the Monitoring report as eligible for each completed man-day of internship/practical training.</p>

Annex No 1 Source of data used to calculate the standard scale of unit costs and lump sum (who produced, collected and recorded the data; where the data are stored; cut-off dates; validation, etc.):

The R&D system in the Czech Republic remains relatively isolated. Research teams from the Czech Republic are involved in international research cooperation less than the teams from other countries (especially compared to the EU-15 countries), as evidenced by low participation in European Union framework programs and by a lower share of the international collaborative publications in comparison to the European average. The involvement of Czech teams in international cooperation in R&D has not been significantly strengthened. The reasons can be seen in particular in the insufficient links of a large part of the workplaces to the international research community and in a weak motivation for international cooperation.

In order to improve the quality of the research, it is also necessary to strengthen the openness of the research environment in the Czech Republic (active measures against inbreeding) through linkage to the international research community by means of international partnerships, support for international cooperation in R&D and support for bidirectional international mobility, internships or practical training.

Improved conditions for the development of high quality research facilities should be translated into more-intensive involvement in the international research cooperation (in the form of greater success in acquiring international grants, involvement in international projects of research infrastructures, and international patent activity) and eventually into an increased number of international researchers and researchers who graduated abroad (active in the Czech Republic).

Promoting a greater involvement in international cooperation in the R&D area is stressed in many strategic documents, for example in the National Research and Innovation Strategy for Smart Specialisation of the Czech Republic (National RIS3 Strategy), National Policy for Research, Development and Innovation for the years 2016-2020, Action Plan of the Czech Republic's International Cooperation in Research and Development and Internationalization of Research and Development Environment in the Czech Republic for the years 2017 to 2020 or Action Plan for the Development of Human Resources for Research, Development and Innovation and Gender Equality in Research, Development and Innovation in the Czech Republic for the years 2018 to 2020. Implementation of the unit will contribute to achieving the priorities mentioned in these documents.

The MA intends to use the unit for example in the OP RDE call no. 54. The aim of this call is to develop the capacity, knowledge and skills of researchers, leaders of research organizations and other staff in order to improve the strategic management of R&D, to create internationally competitive conditions and environment for conducting excellent R&D in accordance with terms of the European charter for researchers and Code of conduct for the recruitment of researchers. The unit is to be used in one of several activities offered by the call.

Description of unit:

Short and medium-term internship/educational stay/practical training/networking (ACTIVITY) is limited to min. 2 working days up to max. 60 working days.

The ACTIVITY can take place between a Czech and a foreign research organization or between a Czech research organization and a foreign entity involved in the research-non-academic sector, so support can take the form of an inter-sectoral internship/practical training that is highly desirable according National RIS3 Strategy.

All the benefits mentioned above enhance the quality of supported research organizations and enable them to grow both in the European research area and globally.

Outgoing/ingoing ACTIVITY is based on an agreement between a Czech research organization and a foreign research organizations/entities.

Outgoing ACTIVITY - the aim is to enable the participant to learn about the research activities/their implementation in the foreign organization and to initiate further cooperation between the organizations. The internship/practical training may involve research activities as long as state aid rules are not violated.

Incoming ACTIVITY - the aim is to enable the participant to share the research activities/their implementation in his/her home organization and to initiate further cooperation between the organizations. Part of the ACTIVITY is to share knowledge and experience with the beneficiaries' staff. Participant may be involved in research activities of the Czech research organization and to perform skills training or supervision/evaluation procedures (active performance) in the Czech research organization.

On the level of the operation, the unit can be used to support the following activities:

- Transfer of know-how and verification of acquired knowledge and skills by training of researchers, leaders of research organizations and innovation staff and networking with foreign experts;
- Internships, practical trainings of researchers, leaders of research organizations and innovation staff in these workplaces;
- Hosting of foreign experts in the Czech research organizations (transferring know-how to the Czech research area);
- Length of stay/hosting allowed maximum 60 days (length of stay minimum 2 days).

The beneficiary will describe in the project proposal the planned cooperation, all planned internships/practical trainings including the envisaged international partners.

The beneficiary will also describe the reasons for choosing a particular organization and the planned ways to establish the co-operation, i.e., describes who will be sent out/hosted, and also describe the duration of each internship.

The application will provide a general description including the work integration of the supported persons and the length of their outgoing/incoming mobility. E.g. 2 people from the management of the research organization will be out for 20 man-days, 4 technicians with a total length of 54 man-days. At the same time, 10 researchers will be sent out, therefore 440 man-days in total. Similarly, it will describe the incoming ACTIVITY of foreign participants. The beneficiary must justify the man-days total of the supported positions, in particular in the Feasibility Study, which is a mandatory annex to the project proposal.

This plan will be evaluated by external evaluators (experts from the research area).

For example, for the specific call No. 02_18_054 the evaluation criteria and selection process described above will be applied. These criteria and processes were approved by the Monitoring committee.

One of the evaluation criteria (specifically V2.4 - Substantive Content and Activity Relevance) is also an assessment of whether the selection and number of the planned internships implemented in the Sub activity No 5.2 (as shown in the internship calculator) correspond to the needs and size of the target group and are consistent with the project objectives. Any exaggerated figures and inconsistencies with the project objectives will be assessed in the criterion V4.1. - The adequacy and consistency of the budget for the content and scope of the project. If the beneficiary does not sufficiently prove the benefits of the cooperation, the external evaluator will propose to reduce the activity or eventually eliminate it altogether.

Annex No 2 Please specify why the proposed method and calculation is relevant to the type of operation:

The cost of providing one man-day of internship/practical training are calculated according to the current RISE - Research and Innovation Staff Exchange.

Calculation based on RISE was chosen as the most suitable for this type of the ACTIVITY, because both of the grant schemes are supporting cooperation within research organizations (or research organization and entity involved in research-non-academic sector) on the level of short time stay/secondment (see annex B).

Other methods as ERASMUS were also analysed, but compared to the RISE these rates were not so effective and suitable for this type of activity. Activities supported by Erasmus are more concentrated on the individual participant (development of knowledge and skills of the supported participant), but activities supported by RISE are concentrated on the cooperation (RISE support is provided for the development of partnerships in the form of a joint research and innovation project. This is aimed at knowledge sharing via international as well as intersectoral mobility, based on secondments of research and innovation staff (exchanges), which is the main aim of the unit. In addition, the short term stays in Erasmus were more costly.

In the methodology of MSCA – RISE is the calculation of the RISE is based on three types of costs:

1. Direct cost of the participant - Top up allowance

This part of the budget intends to cover the costs of sending/hosting the participant (e.g. travel, accommodation, subsistence, pocket money). This does not contribute to the salary. The contribution must be fully used to the benefit of the participant. To avoid the administrative burden by the control of top up allowance, the unit is set up as a contribution to the beneficiary to cover the cost of the ACTIVITY. According to the Labour Act the employers¹ have to contribute for the travel, accommodation and meal expenses related to the business trips. The amount of the costs is higher than the rate of the RISE top up allowance (see below the analysis of the costs). For this reason, the control of top up allowance will consist in the control of the existence of the approved business travel orders. Other controls are not necessary.

TOP UP allowance for RISE is 2 100 EUR per month/person. As the unit is calculated as a man-day, the RISE amount of 2 100 EUR will be divided by 21 (the number of average working days per month, public holidays excluded), which allows to establish a working day rate of 100 EUR. The number 21 (average working days per month) was calculated based on the working calendar in the Czech Republic for the years 2015 -2019 reflecting public holidays.

Year	Number of working days without public holidays ²	Average number of working days per month
2019	251	20.91
2018	250	20.83
2017	250	20.83
2016	252	21
2015	251	20.91

¹ <https://www.mfcr.cz/cs/legislativa/cestovni-nahrady>

² Data are taken from: <https://kalendar.beda.cz/rocn-planovaci?year=2019&type=s1>

For each day of the business trip, the employer has to provide every employee with the contribution for the meal. The employer also has to fully cover the costs of accommodation and the travel costs including the local travel costs.

Meal – every employee has the right to receive the meal contribution and the possibility to receive pocket money (40 % of the meal contribution). Limits for meal contribution are set up in the Decree and they are specified for each country. See <https://www.mfcr.cz/cs/legislativa/legislativni-dokumenty/2018/vyhlasa-c-254-2018-sb-33479>.

Meal contribution for EU countries in EUR/GBP								
1	Belgium	50	10	Cyprus	40	19	Portugal	40
2	Bulgaria	35	11	Latvia	40	20	Austria	45
3	Croatia	35	12	Lithuania	40	21	Greece	40
4	Denmark	50	13	Luxemburg	45	22	Romania	35
5	Estonia	40	14	Hungary	35	23	Slovakia	35
6	Finland	50	15	Malta	45	24	Slovenia	35
7	France	45	16	Deutschland	45	25	Spain	40
8	Ireland	45	17	Nederland	50	26	Sweden	50
9	Italy	45	18	Poland	40	27	Great Britain	45 GBP

From the above mentioned table it follows that the average meal contribution is 42 EUR.

Accommodation – for the OP RDE, the limit for the direct cost for accommodation is set up at 100 EUR per night. The limit was set up according to historical data and statistics of hotels association.³ “In a typical budget European hotel, a double room costs on average \$110 per night. Average costs are about \$80 at a pension in Madrid, \$100 at a simple guesthouse in rural Germany or a B&B on the Croatian coast, and \$150 for a two-star hotel in Paris or a private room in a Bergen pension.”⁴ Based on this information, the average accommodation price is approximately 80 EUR.

Travel cost – the travel cost includes two types of costs: 1. Travel costs to reach the destination, 2. Local travel costs.

Following the discussion with experts and financial managers, it was decided that the average amount of the expenses related to business trips is usually higher than 100 EUR per day (usual accommodation is 80 EUR per day, usual meal contribution is 42 EUR (for west member states of EU it is usually between 45 -50 EUR, for east member state it is usually 35 EUR). From the information above, it is clear that only the meal contribution and average accommodation costs fully cover the day rate of 100 EUR calculated on the MSCA RISE which shows that the top up allowance is just a contribution which will only partially cover the costs incurred.

³ <https://www.statista.com/statistics/602600/adr-average-daily-hotel-rates-europe-cities/>

⁴ <https://www.ricksteves.com/travel-tips/sleeping-eating/budget-hotels>,

2. Institutional costs, research, training and networking costs

The second cost category consists of institutional costs designed to support the researcher, project management and overheads of the institution.

These costs covering the research, training and networking costs covers activities contributing to the development of the participant's career – trainings, job shadowing, material for research, cost of the working space for the participants.

As per the MCSA RISE this costs represents 1,800 EUR per month, i.e. 86 EUR per working day.

3. Management, indirect costs

Contribution to management and indirect costs associated with the implementation of the project. In multi-host institution projects, the management contribution and overheads may be reallocated among the partners as stipulated in the consortium agreement. Redistribution should reflect the actual management of project management activities. Similarly, part of this contribution may also be provided to partner institutions to cover the costs associated with the posting of a researcher.

As per the MCSA RISE this costs represents 700 EUR per month, i.e. 33 EUR per working day.

Annex No 3 Please specify how the calculations were made, in particular including any assumptions made in terms of quality or quantities. Where relevant, statistical evidence and benchmarks should be used and attached to this annex in a format that is usable by the Commission (e.g. Excel and not PDF).

Cost of short/medium-term internship/practical training

Only days of the ACTIVITY are calculated. If during the arrival day, the beneficiary proves more than 6 hours of the ACTIVITY, then the day is calculated as a full day (for example, even in case of the departure before noon). For the calculation of the unit value, the rate value valid for the selected final destination is used. The unit does not take into account other destinations through which the route is being implemented.

MSCA TYPE	Direct cost of the participant (<i>per person/per month</i>)				Institutional costs Research, training and networking costs, Management, Indirect costs (<i>per person/per month</i>)		
	Living allowance (salary)*	Mobility allowance	Family allowance	Top-up allowance	Research, training and networking costs	Management	Indirect costs
RISE	x	x	x	2100	1800	700	

Data mentioned above are taken from HORIZON 2020 – Work Programme 2018-2020, 3. Marie Skłodowska-Curie actions, page 81.⁵

⁵ http://ec.europa.eu/research/participants/data/ref/h2020/wp/2018-2020/main/h2020-wp1820-msca_en.pdf

Calculation for the outgoing ACTIVITY:

MSCA Rise total one month costs are 4 600 EUR.

One man day of the ACTIVITY $4\,600 / 21 = 219$ EUR per one working day

Though MSCA RISE does not take into account the destination, other financial tools supporting similar type of activities do (for the example ERASMUS+). Moreover, in accordance with 3E and experience with previous OP RDE calls, the destinations were divided according to cost of living in individual countries. Applying these principles will result in equilibration of living costs among eastern and western countries.

Considering facts mentioned above the MA OP RDE decided to apply the following procedure:

- Division of destinations into 3 groups (according to MSCA IF correction coefficient – see Annex B)
- Individual groups separate from each other at the same distance as the ERASMUS+ mobility of employees (1st group - 100%, 2nd group - 87.5%, 3rd group - 75%)

Procedure: The MSCA IF correction coefficient takes into account the financial demands for life in individual countries. ERASMUS groups take into account only EU countries. Therefore, the MA OP RDE compared the MSCA IF coefficient of countries, which are also in ERASMUS groups, and the other countries, not included in ERASMUS, were adequately allocated to each groups.

Value of the MSCA Correction coefficient ⁶	Correction coefficient ⁷	Amount - one man day
0,48 – 0,799	0,75	164,25 EUR
0,8 – 0,999	0,875	191,625 EUR
1,00 – 1,52	1	219 EUR

Calculation for incoming ACTIVITY:

MSCA Rise total one month costs are 4 600 CZK.

One man day of the ACTIVITY $4\,600 / 21 = 219$ EUR per one working day

The salary of the seconded staff members or any other type of remuneration is not covered by the EU contribution. Therefore, the beneficiaries are expected to continue to pay the staff member's salary during their stay abroad. And these costs might be reported as a direct costs of the projects.

Annex No. 4. Where relevant, please explain:

- how revenue has been / will be taken into account;

The unit applies the monitoring of the state aid rules as defined in the Framework for State aid for research, development and innovation (2014/C 198/01). The compliance with the state aid rules for research as defined in the art. 107, para 1 of the SFEU (and specified by the art. 19 and 20 of the Framework for State aid for research, and development and innovation (2014/C 198/01) will be checked during the selection of project and the activity report stage (covering both mobility and return phase) to make sure that non-economic activity or mainly non-economic activity is performed by the researcher within this project. Due to the participants' obligation to incur the rates the researcher costs, the possibility to make profit is excluded. Furthermore, MSCA statistical analyses and simulation have been carried out (the Commission Decision C(2013) 8194 final), to ensure that all the unit cost and notably the institutional ones, would on average be comparable to, but below possible

⁶ Correction coefficient of MSCA 2018 - 2020

⁷ Correction coefficient base on the ERASMUS for the mobility schemes

Commission contribution to incurred real costs, which guarantees that there is no possibility for profit under this cost category.

The main aim of the unit is not to finance research, the unit is aimed at enhancing international cooperation and human resource development in research. The main objective is to support the professional growth of researchers and the development of research organizations by strengthening human resources and spreading good practices among institutions.

In case of a new research result generation during the realization of the project, the research result will be published in accordance with the principles of Open Access⁸.

- how you have ensured that only eligible expenditure was included in the standard scale of unit cost or the lump sum;

The content of the activities is based on the approved text of OP RDE. The approach is based on the experience from previous programming period and other rules and methodology. Similar costs (travel costs, meal, accommodation, trainings, job shadowing, material for research, cost of the working space for the participants, management costs, overheads) can be carried out by the beneficiary if the activity is realized via a project based on direct costs.

- whether the support of an external contractor was used in filling in this template and its contents and, if so, which one.

When completing the form, the cooperation with an external entity was not used

Annex No 5 Optional assessment by the audit authority(ies) of the calculation method (fair, equitable and verifiable) and the arrangements to ensure the verification, quality, collection and storage of data:

Cooperation with an external entity was not used.

Annex A Country correction coefficient



Annex A.docx

Annex B Comparison between MSCA-RISE and OP RDE scheme



Annex B.docx

⁸ This means that beneficiaries must deposit and take measures to make it possible for third parties to access, mine, exploit, reproduce and disseminate, free of charge for any user.